



**CITY OF NEWBERG  
PUBLIC WORKS DEPARTMENT ENGINEERING  
DIVISION**

**NOTICE OF INTENT TO AWARD**

**City of Newberg  
400kW Solar Panel System**

August 14, 2020

RE: CITY OF NEWBERG 400 kW SOLAR PANEL SYSTEM REQUEST FOR PROPOSAL

OPENING DATE AND TIME: JULY 31, 2020 @ 2:00 PM PDT

The following proposers submitted proposals for the above solicitation:

Advanced Energy Systems  
DPI Solar  
Earthlight Technology  
Elemental Energy

The City of Newberg has completed its evaluations of the responsive Proposals received for this RFP according to criteria stated in the solicitations. The City has determined that the highest ranked responsive Proposer is **Elemental Energy**.

We would like to thank each Proposer for their time and effort in preparing a proposal. Please direct any questions or correspondence regarding this Notice to my attention.

Protests concerning the selection process must be in writing and delivered to Kaaren Hofmann at the address identified for submittal of proposals, no later than seven (7) calendar days after the date of the intent to award is provided to RFP respondents. The protest must state the grounds upon which it is based. The City of Newberg will review the protest and present a decision to all involved parties within forty-five (45) calendar days.

Sincerely,

Kaaren Hofmann  
Project Manager