ENGINEERING DIVISION



REQUEST FOR PROPOSALS

Fifth Street Wastewater Rehabilitation Project #706405

Advertised Via Daily Journal of Commerce February 14, 2018

Address proposals to:

City of Newberg, City Hall

Attention: Brett Musick, P.E., Senior Engineer/ Project Manager 503.554.1631

Location: 414 E. First Street, Newberg, OR 97132, or PO Box 970, Newberg, OR 97132

Proposals shall be mailed or delivered to PO Box 970, Newberg, OR 97132, Attention: Brett Musick, P.E., Senior Engineer/ Project Manager, Subject: "Fifth Street Wastewater Rehabilitation Project". Respondents must submit four hard copies of the proposal. The City of Newberg reserves the right to reject any or all proposals.

TABLE OF CONTENTS

SECT	ON 1 - GENERAL INFORMATION	3
1.1	Proposal Request	3
1.2	Proposer's Proposal	3
1.3	Schedule	3
1.4	Issuing Office	3
1.5	Submitting Proposals	4
1.6	Proposal Withdrawal	4
1.7	Rejection or Acceptance of Proposals	4
1.8	Selection of Consultant	4
1.9	Requirement of Insurance	5
1.10	Execution of Contract	5
1.11	Public Records	5
1.12	Tax ID Number	6
1.13 F	Recycled Products Statement	6
1.14 F	ederal/State/Local Requirements	6
1.15	Payment	6
SECTION 2 - SCOPE OF WORK		7
2.1	General	7
2.2	Invitation	7
2.3	Scope of Professional Services & Responsibility	8 8
	Task A - Project Management Task B – Design Survey	
	c C - Design	9 9
Tasl	c D – Bid & Construction Services	9
2.4	City's Responsibility	9
SECT	ON 3 - PROPOSAL REQUIREMENTS AND EVALUATION	12
3.1	Proposal Submittal	12
3.2	Incurred Costs	12
3.3	Content of Proposals and Evaluation Criteria	12
3.3. 3.3.	•	13
3.3.	•	14 14
3.3.		14
3.3.		15
3.3.	6 Additional Supporting Information	15
APPE	NDIX A: STANDARD CITY OF NEWBERG PROFESSIONAL SERVICES AGREEMENT	16

2018 5th St Wastewater Rehab_RFP_2018-02-12 February, 2018